

Colorado Campus - Transcript Release Policy (HB22-1049)

Upon satisfactory completion of all course work, the student will be awarded a Certificate (or Diploma in some states) for the program completed.

A student should contact the campus director to obtain a copy of their transcript and/or certificate/diploma. Transcripts or a certificate/diploma will not be withheld for any reason from a student who satisfactorily completes all course work and graduates from the program.

Any questions regarding the criteria or conditions for obtaining a transcript or a certificate/diploma or questions regarding establishing a payment plan, can be directed to the campus director. Additionally, students will be ineligible to enroll/register into a program if a debt is owed. Students will be required to pay any outstanding debt prior to enrolling into a new program. However, as stated previously, transcripts or a certificate/diploma will not be withheld for any reason. The lowest amount of debt at which the institution will assign the debt to a third-party collection agency is \$50.00 that has been outstanding for over 90 days.

Complaints regarding transcripts or a certificate/diploma being withheld can be directed to the campus director who is the ombudsperson and the administrator of student loans.

Complaints pertaining to HB22-1049 may be submitted to the Colorado Student Loan Ombudsperson via email to CSLSA@coag.gov